

**ENCOMPASS FAMILY HEALTH HOME**  
**Care Management**  
**Policy & Procedure Manual**

Care Management Policy #30 Early Intervention

Effective Date: 3/23/17

Revised Date:

**Policy:** The Health Home will assure that Children that meet the eligibility for specialized services within the Early Intervention Program (EIP) will be referred to and served by Agencies that meet Early Intervention requirements for Care Coordination.

**Procedure:**

- A. Health Home Referrals received for children ages 0 up to age 3 will be referred to an Early Intervention Provider within the Child's county of residence, to determine eligibility for specialized Early Intervention services.
  - 1. Federal regulations for eligibility identifies infants and toddlers with disabilities as individuals birth through age two who require early intervention services because they:
    - i. Are experiencing developmental delays, as measured by appropriate diagnostic instruments and procedures, in one or more of the following areas: cognitive development; physical development, including vision and hearing; communication development; social or emotional development; and/or adaptive development; OR
    - ii. Have a diagnosed physical or mental condition that has a high probability of developmental delay. Examples of diagnosed conditions with a high probability of developmental delay include chromosomal abnormalities, genetic or congenital disorders; severe sensory impairment; inborn errors of metabolism; disorders reflecting disturbance of nervous system development; disorders secondary to exposure to toxic substances, and severe attachment disorders.
  - 2. NYS defines an eligible child as:
    - i. An infant or toddler from birth through age two, **and**;
    - ii. Has a disability as a developmental delay, **or**;
    - iii. A diagnosed physical or mental condition with a high probability of resulting in developmental delay, such as extreme prematurity (birthweight of 999 grams or less), Down syndrome or other chromosomal abnormalities, sensory impairments (hearing loss, vision impairment), inborn errors of metabolism, or fetal alcohol syndrome.
- B. Children found not eligible for EIP will be referred back to the Health Home for determination of eligibility for Health Home services.
- C. Children currently enrolled in Health Home services with a CMA, will be evaluated regarding possible eligibility for EIP.
  - 1. CM will discuss with the benefits of EIP with the family, and will review that if found not eligible, the Child may be referred back to receive Care Management through the Health Home/CMA.
    - i. Specialized EIP intervention services includes, but is not limited to:
      - a. Assistive Technology;
      - b. Audiology services;
      - c. Nursing services;
      - d. Nutrition services;

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- e. Occupational Therapy;
- f. Physical Therapy;
- g. Psychological services
- h. Speech-Language Pathology;
- i. Social Work services;
- j. Respite;
- k. Transportation;
- l. Vision services;
- m. Other Health services based on Child's needs.
- ii. Early Intervention services are provided:
  - a. Through Home and Community based visits;
  - b. Through Facility-based services;
  - c. Through parent-Child groups;
  - d. Through Family/caregiver/sibling support groups;
  - e. Through Group developmental intervention.
- 2. If the Family chooses to be referred, the CM/CMA will contact the County EIP to refer.
- 3. If accepted, the CMA will end the enrollment segment in MAPP.
- D. Children that age out of EIP will be referred to Health Home Services as part of their discharge planning as appropriate.
- E. The Health Home will develop partnerships with Early Intervention Providers, to enhance the referral process and services to Families.
- F. Care Management Agencies may apply to serve as an EIP Provider, per an application process with DOH Bureau of Early Intervention.
  - 1. Anticipated date of implementation is scheduled for **September 1, 2017**.
  - 2. The Health Home will contract with approved EIP providers to provide EIP services under the Health Home.
  - 3. Additional Mandatory Training will be required for those Care Managers serving EIP Participants:
    - i. Introductory Service Coordination Training including:
      - a. EI Program records;
      - b. Individualized family Service Plan;
      - c. Advanced Service Coordination-Transition & Working with Families;
      - d. Introduction to EI Evaluation, Assessment, & Eligibility Determination;
    - ii. NYEIS Access and Training.
  - 4. Care Managers will meet one of the following educational or service coordination experience credentials to serve as an EIP Service Coordinator:
    - i. A Bachelor's degree in a health or human service field, OR;
    - ii. Two years of experience in service coordination activities (voluntary and/or part time experience which can be verified will be accepted on a pro-rated basis), OR;
    - iii. One year of service coordination experience and an additional year of experience in a service setting with infants and toddlers with developmental delays or disabilities, OR;

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- iv. One year of service coordination experience and an Associate's degree in a health or human service field.
- 5. Care Managers must have demonstrated knowledge and understanding of the following:
  - i. Infants and toddlers who may be eligible for Early Intervention services;
  - ii. State and Federal laws and regulations pertaining to EIP;
  - iii. Principles of Family Centered services;
  - iv. The nature and scope of services available under EIP and the system of payments for services in the State, AND;
  - v. Other information deemed pertinent by DOH prior to the integration with Health Home services.